

ULTIMATE SECURITY AND INVESTIGATION OF AMERICA CORP

Employment Application – SECURITY OFFICER



Submit Application

APPLICANT INFORMATION															
Last Name			First			M.I.		Date of birth							
Street Address						Apartment/Unit #									
City				State				ZIP							
Phone				E-mail Address											
Date Available			Social Security No.												
Sex		Race		Hair:		Eyes:		Height		Weight					
FOID Number:			FOID Exp:			PERC Number		Expires:							
Firearm Cert Number			Expiration:			FCC Number		Expires:							
Are you a citizen of the United States?				YES <input type="checkbox"/>		NO <input type="checkbox"/>		If no, are you authorized to work in the U.S.?				YES <input type="checkbox"/>		NO <input type="checkbox"/>	
Have you ever worked for this company?				YES <input type="checkbox"/>		NO <input type="checkbox"/>		If so, when?							
Is the information on your resume submitted with this application current & accurate?										YES <input type="checkbox"/>		NO <input type="checkbox"/>			
Have you ever been dishonorably discharged from the armed service?										YES <input type="checkbox"/>		NO <input type="checkbox"/>			
Have you ever been convicted of ANY criminal offense, including misdemeanor and/or felony?										YES <input type="checkbox"/>		NO <input type="checkbox"/>			
If Yes, explain:															
Have you been declared by any court incompetent by reason of mental or physical defect or disease?										YES <input type="checkbox"/>		NO <input type="checkbox"/>			
Have you suffered from habitual drunkenness or from narcotic addiction or dependence?										YES <input type="checkbox"/>		NO <input type="checkbox"/>			
Are you currently more than 30 days delinquent on a child support order?										YES <input type="checkbox"/>		NO <input type="checkbox"/>			
Have you ever had a certificate denied, suspended or revoked under the Illinois Private Detective Private Alarm, and Private Security, and Locksmith Act?										YES <input type="checkbox"/>		NO <input type="checkbox"/>			
Do you have a reliable motor vehicle or mode of transportation to your work sites?										YES <input type="checkbox"/>		NO <input type="checkbox"/>			
Do you have a reliable cell phone or Smartphone?										YES <input type="checkbox"/>		NO <input type="checkbox"/>			
Do you have reliable access to the internet in order to check your schedule via our website?										YES <input type="checkbox"/>		NO <input type="checkbox"/>			
Will your current/previous employer give you a good recommendation?										YES <input type="checkbox"/>		NO <input type="checkbox"/>			
Do you use any controlled substances other than medically prescribed medication?										YES <input type="checkbox"/>		NO <input type="checkbox"/>			
Can you pass a 7-panel drug screen?										YES <input type="checkbox"/>		NO <input type="checkbox"/>			
Have you ever filed any workers compensation claims against previous employers?										YES <input type="checkbox"/>		NO <input type="checkbox"/>			
Are you involved in any litigation, criminal or civil case with any previous employers, as plaintiff or a defendant?										YES <input type="checkbox"/>		NO <input type="checkbox"/>			

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EDUCATION

High School				Address			
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
College				Address			
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
Other				Address			
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree

REFERENCES

Please list three professional references.

Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			

PREVIOUS EMPLOYMENT

Company		Phone	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			

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From	To	Reason for Leaving
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>		
Company		Phone
Address		Supervisor
Job Title	Starting Salary \$	Ending Salary \$
Responsibilities		
From	To	Reason for Leaving
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>		

MILITARY SERVICE

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		

JOB REQUIREMENTS UNDERSTANDING

USIA provides several services to clients from its Chicago/Plainfield area headquarters. The business and Properties operated by these clients are located throughout the State of Illinois. If employed by USIA I understand that I may be assigned at any one or more of these locations at any time.

I fully understand and agree to the following:

- **Employees are subject to a 90 day probationary period from date of hire. Violation of company policies and procedures or poor work performance are subject to suspension from duty, up to and including termination depending on the infraction.**
- Security Officers have **no permanent schedules**. Security Officer Personnel can and often will be assigned to different locations as needed
- Security Officer Duties are performed at all hours, day and night, weekdays, weekend and holidays. I understand that I must be available to work as needed at all times.
- I understand that the majority of the locations I may be assigned to are not accessible via public transportation. I understand that **I must have a dependable vehicle available at all times** to get to any assigned location and schedule.
- I understand that communication is very important part of performing expected duties. I understand that **I must have a functioning smart phone** with message recording capabilities at all times. I understand that failure to have a functioning telephone may cause me to be removed from any schedule.
- I understand that failure to **respond to calls from management within 24 hours** may cause me to be removed from any schedule.
- I understand that I am required to **check my personal emails TWICE daily** for notification and updates regarding my schedule for any reason may be cause to be removed from future schedule.

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- I understand that failure to **accept an assigned schedule** for any reason may be cause to be removed from future schedule.
- I understand that employment with any other company outside of **USIA is not an acceptable reason for declining an assigned schedule**. I understand this may be cause to be removed from future schedules.
- I understand that registration for college courses or other classes **is not an acceptable reason for declining a schedule** unless proper notification to management has been made 30 days in advance. I also understand that no guarantee of work assignment or schedule may be made even with notice.

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

I understand that employment with **USIA** is at-will, meaning that I or the company may terminate my employment at any time, or for any reason consistent with applicable state or federal law.

I certify that the facts set forth in this application and on the attached resume are true, complete, and correct to the best of my knowledge. I authorize USIA to make any necessary inquiries and investigations into my education, references, or employment history.

I also hereby release from liability USIA and its representatives for seeking, gathering, and using such information to make decisions concerning my status as an employee for USIA all other persons or organizations for providing such information.

If necessary for employment, you may be required to : supply your birth certificate or other proof of authorization to work in the United States, have a physical examination and/or drug test, or to sign a mutual none disclosure agreement and abide by its terms. I understand and agree to the information defined above.

As part of our procedure for processing your employment application, your personal and employment references listed on the attached resume may be checked. If you have misrepresented or omitted any facts on this application and/or your attached resume, any falsification or willful omission shall be sufficient cause for dismissal or refusal to hire.

I understand and agree that this application is not an offer of employment however if this application is accepted, my status will be that of an employee and as such, I will be responsible for following all policies and procedures, scheduling requirements and performing all necessary duties as an employee of the Company.

USIA is an equal opportunity employer and does not discriminate based on race, religion, color, national origin, age, sex, gender, disability or any other characteristic protected by law.

Signature

Date